

**FORM 1**  
Regulation 24  
Building Act 1993  
Building Regulations 2018  
**APPLICATION FOR A BUILDING PERMIT**

**To** Inform Building Permits  
1/170 Forster Road, Mount Waverley VIC 3149  
Steven Esler BSU23308 - Private Building Surveyor

**From**

\*Owner/\*Agent of Owner \_\_\_\_\_ \*ACN/\*ARBN \_\_\_\_\_  
\*Owner(s) [insert full name(s)] \_\_\_\_\_ \*ACN/\*ARBN \_\_\_\_\_  
\*Owner(s) [insert full name(s)] \_\_\_\_\_ \*ACN/\*ARBN \_\_\_\_\_  
\*Owner(s) [insert full name(s)] \_\_\_\_\_ \*ACN/\*ARBN \_\_\_\_\_  
Postal Address \_\_\_\_\_ Postcode \_\_\_\_\_  
Telephone \_\_\_\_\_ Mobile \_\_\_\_\_ Email \_\_\_\_\_  
Contact Person \_\_\_\_\_ Telephone \_\_\_\_\_ Mobile \_\_\_\_\_  
Email \_\_\_\_\_

Address for serving or giving documents – Owner

Postal Address \_\_\_\_\_ Postcode \_\_\_\_\_

Indicate if the applicant is a lessee or license of Crown land to which this application applies ☐ ↑

Contact Person \_\_\_\_\_ Telephone \_\_\_\_\_ Mobile \_\_\_\_\_

**Lessee responsible for building work**

Indicate if the lessee of the building, of which parts are leased by different persons, is responsible for the alterations to a part of the building leased by the lessee ☐ ↑

**\* Ownership details** (if applicant is agent of owner)

\*Owner(s) [insert full name(s)] \_\_\_\_\_ \*ACN/\*ARBN \_\_\_\_\_  
\*Owner(s) [insert full name(s)] \_\_\_\_\_ \*ACN/\*ARBN \_\_\_\_\_  
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\*Owner(s) [insert full name(s)] \_\_\_\_\_ \*ACN/\*ARBN \_\_\_\_\_  
Postal Address \_\_\_\_\_ Postcode \_\_\_\_\_  
Telephone \_\_\_\_\_ Mobile \_\_\_\_\_ Email \_\_\_\_\_  
Contact Person \_\_\_\_\_ Telephone \_\_\_\_\_ Mobile \_\_\_\_\_  
Email \_\_\_\_\_

**Property Details**

Number \_\_\_\_\_ Lot/s \_\_\_\_\_ Street/Road \_\_\_\_\_ City/Suburb/Town \_\_\_\_\_ Postcode \_\_\_\_\_  
LP/PS \_\_\_\_\_ Volume \_\_\_\_\_ Folio \_\_\_\_\_ Crown Allotment \_\_\_\_\_ Section \_\_\_\_\_  
Parish \_\_\_\_\_ Country \_\_\_\_\_ Municipal District \_\_\_\_\_ Allotment Area (for new dwellings only) m<sup>2</sup> \_\_\_\_\_  
Land owned by Crown or a public authority ☐ ↑

**Builder**

Name \_\_\_\_\_ \*ACN/\*ARBN \_\_\_\_\_  
Contact Person \_\_\_\_\_ Telephone \_\_\_\_\_ Mobile \_\_\_\_\_  
\* Building practitioner registration no. \_\_\_\_\_  
Postal Address \_\_\_\_\_ Postcode \_\_\_\_\_  
Email \_\_\_\_\_

*[If the builder is carrying out domestic building work under a major domestic building contract, attach an extract of the major domestic building contract showing the names of the parties to the contract in relation to the proposed building work and a copy of the certificate of insurance (if applicable).]*

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**\* Natural person for service of directions, notices and orders (if builder is a body corporate)**

Name \_\_\_\_\_  
Postal Address \_\_\_\_\_ Postcode \_\_\_\_\_  
Contact Person \_\_\_\_\_ Telephone \_\_\_\_\_ Mobile \_\_\_\_\_  
Email \_\_\_\_\_

**Building practitioner or architect engaged to prepare documents for this permit**

*[List any building practitioner or architect engaged to prepare documents forming part of the application for this permit.]*

Name _____	Category/Class _____	Reg No. _____
Name _____	Category/Class _____	Reg No. _____
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Name _____	Category/Class _____	Reg No. _____

**Nature of building work**

Construction of a new building	<input type="checkbox"/> ↑	Alterations to an existing building	<input type="checkbox"/> ↑
Demolition of a building	<input type="checkbox"/> ↑	Removal of a building	<input type="checkbox"/> ↑
Extension to an existing building	<input type="checkbox"/> ↑	Change of use of an existing building	<input type="checkbox"/> ↑
Re-erection of a building	<input type="checkbox"/> ↑	Construction of a swimming pool barrier	<input type="checkbox"/> ↑
Construction of a swimming pool	<input type="checkbox"/> ↑	Other [give description]	<input type="checkbox"/> ↑

Proposed use of building \_\_\_\_\_

**Note**

Under the **Building Act 1993 swimming pool** is defined to include a spa.

**Social Housing**

Does any of the building work include the construction of social housing as referred to in regulation 281B of the Building Regulations 2018? [Yes/No]

[Indicate Yes if the building work, which is the subject of this application, includes the construction of social housing or if any other building work, which is the subject of a related staged building permit, includes the construction of social housing.]

## Emergency Recovery

Does any of the building work include the construction of a dwelling that was destroyed or damaged in an emergency referred to in regulation 166J(b) of the Building Regulations 2018? [Yes/No]

[Indicate Yes if the building work, which is the subject of this application, includes the construction or repair of a dwelling within the same municipal district as the destroyed or damaged residential dwelling.]

### \* Owner-builder

I intend to carry out the work as an owner-builder [Yes/No]

Owner builder certificate of consent No. (if applicable) \_\_\_\_\_

### Cost of building work

Is there a contract for the building? [Yes/No]

If yes, state the contract price \$ \_\_\_\_\_

If no, state the estimated cost the building work (including cost of labour and materials) and attach details of the method of estimation

\$ \_\_\_\_\_

Does the building work relate to more than one class of building, including a class of building referred to in section 205G(2A) of the **Building Act 1993** and a class 1, 9 or 10 building?

[Yes/No]

If yes, provide the cost of the building work that relates to the class or classes referred to in section 205G(2A) of the **Building Act 1993** and the cost of the building work that relates to a class 1, 9 or 10 building:

Cost of building work relating to a class 2, 3, 4, 5, 6, 7 or 8 building \$ \_\_\_\_\_

Cost of building work relating to a class 1, 9 or 10 building \$ \_\_\_\_\_

### Stage of building work

If application is to permit a stage of the work –

Extent of Stage \_\_\_\_\_

Cost of work for this stage \$ \_\_\_\_\_

Cost of work for the whole of the building work \$ \_\_\_\_\_

### Signature

Signature of applicant \_\_\_\_\_ Date \_\_\_\_\_

\* Delete if inapplicable

† Tick if applicable