

GENERAL INFORMATION REQUIRED TO BE SUBMITTED FOR BUILDING PERMIT APPLICATIONS (SWIMMING POOL & BARRIER)

This summary page can be submitted with your application as a record of the documents submitted for approval.

Project Address.....

Applicant

Proposed Development.....

No	Documents Required	✓
1	Application Form completed and signed & Appointment Letter completed and signed by Owner (s)	
2	Certificate of Title and/or Plan of Subdivision, and Covenants or section 173 Agreements that may be listed on the title, this can be obtained from www.landata.vic.gov.au	
3	Council Property Information 51.2 (Termite, flooding Bushfire etc...)	
4	Working Drawings, including detailed Site Plan showing location of swimming pool and distance to dwelling and boundaries	
5	Engineering Plans, Computations & Certificate of Compliance for proposed building work addressed to:- Steven Esler 1/170 Forster Road Mount Waverley VIC 3149 as the Relevant Building Surveyor	
6	Owner Builder Certificate of Consent will be required if you are completing this project as an Owner Builder and the cost of works are greater than \$16,000. This is obtained from the Victorian Building Authority. (Refer to https://www.vba.vic.gov.au/owner-builders/application-process-explained)	
7	Domestic builders insurance certificate from the builders insurer for projects over \$16,000	
8	Copy of the Major Domestic Building Contract if cost of works are over \$16,000	
9	Reporting authority consents (Council, Water Authority) to build over an easement or within 1m of a storm water or sewer asset if applicable	
10	Planning permit and endorsed plans if applicable	
11	Storm water and / or sewer pipe services location around the property if the proposed buildings adjoin any easements. In which case the size, depth and offset of the asset may be required	
12	Melbourne Water flooding information	

Should you have any queries please contact our office at your convenience.

GENERAL NOTES:

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